

SECTION 6: BANK ACCOUNT INFORMATION

ditchm processing on behalf of

This system has been designed to walk you through each available transaction. Simply select the appropriate radio button and click "Next" to begin the step-by-step instructions.

- Add lien to your customer's title (no change of ownership)
Wisconsin title number :
- Add lien and apply for replacement title (customer's title has been lost, stolen, or mutilated)
VIN:
- Vehicle repossession
VIN:
- Remove your lien
VIN:
- Reset transaction VIN:
Reference # Title #
- Vehicle inquiry
- Forms and reports
- Bank account information

Bank account information: Allows you to create primary and secondary accounts.

* **Note** - Only users designated with the ACH role have access to bank account information.

Select "Bank account information" from the Main Menu.

Select Next.

WISCONSIN DEPARTMENT OF TRANSPORTATION
Doing Business
[Return](#)

Bank Account

Bank Account	Status
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Adding a bank account: Select Add.

Add a Bank Account in the United States

Country:	United States
Bank Name	<input type="text"/>
Account Type	<input checked="" type="radio"/> Checking <input type="radio"/> Savings
Routing Number	<input type="text"/>
	Is usually located between the symbols on your check.
Account Number:	<input type="text"/>
	Typically comes before the symbol. Its exact location and number of digits varies from bank to bank.
Re-enter Account Number:	<input type="text"/>

Fill in the required information and check the appropriate account type (Checking or Savings)

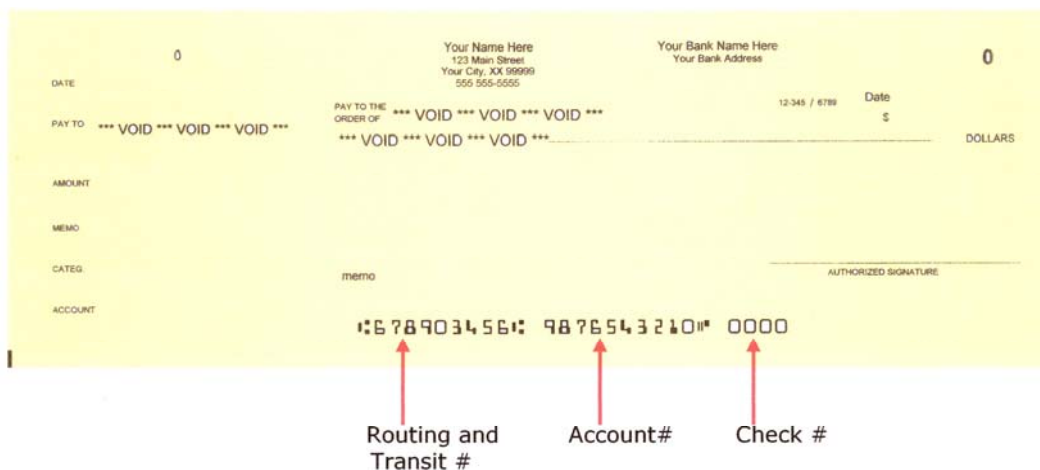
Add a Bank Account in the United States

Country:	United States
Bank Name	<input type="text"/>
Account Type	<input checked="" type="radio"/> Checking <input type="radio"/> Savings
Routing Number	<input type="text"/>
	Is usually located between the symbols on your check.
Account Number:	<input type="text"/>
	Typically comes before the symbol. Its exact location and number of digits varies from bank to bank.
Re-enter Account Number:	<input type="text"/>

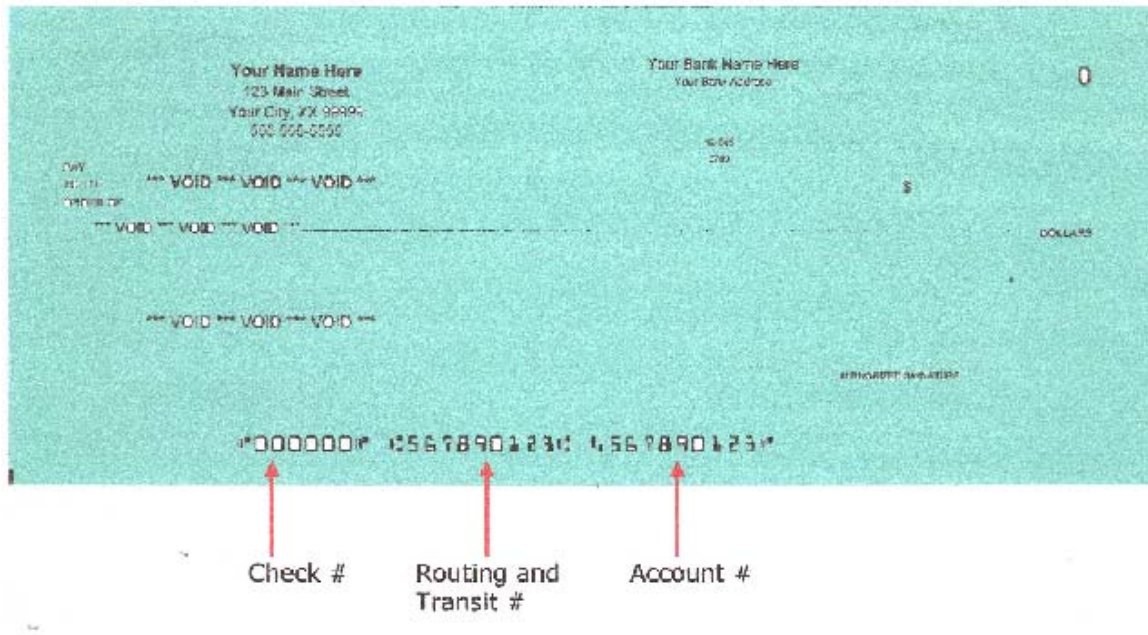
PROCESSING TIP:

The Routing Number is located between the |: |: symbols and is always 9 digits for a U.S. check.

Personal checks



Business checks



Select Add Bank Account.

ADDING AN ADDITIONAL BANK ACCOUNT

Bank Account	
Bank Account	Status
<input checked="" type="radio"/> ANCHOR BANK Checking XXXXXX8765	Primary
<input type="radio"/> REDDOG CREDIT UNION Checking XXXXXX1452	

Adding a bank account: Select Add.

Add a Bank Account in the United States	
Country:	United States
Bank Name	<input type="text"/>
Account Type	<input checked="" type="radio"/> Checking <input type="radio"/> Savings
Routing Number	<input type="text"/>
	Is usually located between the symbols on your check.
Account Number:	<input type="text"/>
	Typically comes before the symbol. Its exact location and number of digits varies from bank to bank.
Re-enter Account Number:	<input type="text"/>

- **Fill in the required information and check the appropriate account type (Checking or Savings)**
- **Select Add Bank Account.**

BANK ACCOUNT CHANGES

Bank Account

Bank Account	Status
<input checked="" type="radio"/> ANCHOR BANK Checking XXXXXX8765	Primary ←
<input type="radio"/> REDDOG CREDIT UNION Checking XXXXXX1452	

Make Primary: To change the primary bank account, select the corresponding button and then select **Make Primary**.

The status on the right-hand column will reflect the new primary bank account.

Remove Bank Account: Select the button of the account you want to remove. Select the **Remove** button.

You will receive this warning:

Remove Bank Account Confirmation

You are about to remove the following bank account from your portfolio:

Bank Name: REDDOG CREDIT UNION
Bank Account Number: XXXXXX1452

Select Remove to proceed or Cancel if this is incorrect.